



**Occupational Safety and Health Enforcement
Work Programme
2026/27**

April 2026

1.0 Introduction

Broxtowe Borough Council (the Council) is committed to ensuring that the health, safety and welfare of workers and those affected by work activities carried out in the Borough is protected by promoting and securing compliance with health and safety legislation in those premises where we are the enforcing authority.

Under Section 18(4) of the Health and Safety at Work etc. Act 1974, local authorities (LAs) must make 'adequate arrangements for the enforcement' of health and safety law. The National Local Authority Enforcement Code explains what is meant by 'adequate arrangements' and sets out the principles LAs should follow.

The Code requires LAs to adopt a risk-based, proportionate and consistent approach when planning and delivering interventions. Using the guidance and tools provided for priority planning helps LAs meet these requirements and ensures alignment with both national priorities and local intelligence.

The Code provides flexibility for LAs to address local issues while supporting national priorities identified by HSE. These priorities are detailed in LAC 67/2 Setting Local Authority Priorities and Targeting Interventions

- Annex A: Focuses on **national priorities**.
- Annex B: Highlights **sector-specific problems**. Some topics, such as noise, violence and aggression, work-related stress (WRS) and musculoskeletal disorders (MSDs), cut across multiple sectors and can complement proactive interventions based on local intelligence.

Neither Annex A nor Annex B should be treated as prescriptive or exhaustive lists. They are intended to guide work planning and support HSE's strategic objectives of maintaining safety and reducing work-related ill health.

This document sets out the Council's priorities and approach for 2026/2027

2.0 Links to Broxtowe's Corporate Plan

The Council's priorities are detailed in the Corporate Plan 2025-2029.

The Health and Safety Enforcement Priorities accords with the Council's Vision which is: *"A greener, safer healthier Broxtowe where everyone prospers."* and contributes directly to the Business Growth and Health priorities in the Corporate Plan which are:

"Invest in our towns and our people" and "Healthy and Supported Communities."

3.0 Occupational Health and Safety Enforcement Service Priorities

3.1. Investigation of Incidents, Notifiable Accidents and Complaints (Reactive Visits)

Certain accidents and incidents arising from work activities must be reported to the enforcing authority under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR). Other concerns may be referred to us by employees, members of the public and other enforcement agencies.

Risk-based selection criteria are applied when deciding which incidents and complaints are suitable for investigation. Whilst all reported complaints and incidents may not meet the criteria for investigation, they may help identify and provide evidence of local issues which could form the basis of future local priorities and workstreams.

3.2 Annual National Priorities 2026/2027

The national priorities are determined using HSE's current regulatory intelligence and reviewed annually.

In 2026/27 Broxtowe will consider national priorities when planning and carrying out visits. Lack of programmed maintenance is particularly considered during other interventions and electrical safety and gas safety at food and licensing visits.

3.3 Locally Identified Priorities

In 2026/27 Broxtowe's local priorities will include;

- **Skin Piercing Activities.**
Inspections will be carried out of newly registered practitioners and premises carrying out skin piercing activities to ensure operators are compliant with the relevant byelaws, as well as all applicable health and safety legislation.
- **Beauty Treatments**
Inspections will be carried out of a proportion of our licence holders carrying out beauty treatments licensed under The Nottinghamshire County Council Act 1985, to ensure they are being operated:
 - a) in accordance with the licence conditions,
 - b) in a suitable environment and a hygienic manner to protect practitioners and clients; and
 - c) in accordance with applicable health and safety legislation.

This will include inspections of higher risk activities such as lasers or where a new licence is applied for.

- **Hot Tubs and Spas pools**
Participation in the national UKHSA sampling project in spa pools.

In 2026/27, Broxtowe investigated a skin condition arising in a visitor following a hot tub at holiday accommodation. This identified failures in staff training and procedures to safely manage the provision of this activity and resulted in the service of immediate prohibition notices, improvements notices, numerous visits and sampling of the facilities and the issue of a Simple Caution.

- **Safety Advisory Groups**

To continue to participate in Safety Advisory Groups for local events.

3.4 Matters of Evident Concern (MEC's)

Matters of Evidence Concern are defined as: "matters that create a risk of serious personal injury or ill-health and which are observed (i.e., self-evident) or brought to the inspector's attention".

Matters of Potential Major Concern (MPMCs) are defined as: those which have a realistic potential to cause either multiple fatalities or multiple cases of acute or chronic ill-health"

Officers will continue to identify matters of evident concern during any other proactive or reactive visit – such as programmed food hygiene inspections and take appropriate enforcement action where required.

Any MECs, MPMC's, or new and emerging issues identified which may have national significance will be reported to HSE

4.0 Team Capacity and Competency

There are currently nine suitably qualified and warranted Officers within the Environmental Health Team which spends approximately 1.5 FTE hours on health and safety enforcement activities. The Environmental Health remit also includes food safety, environmental protection, private sector housing, dealing with public health emergencies, animal, skin piercing and scrap metal licensing and registrations, private water supplies and camping and caravan sites.

All Officers are subject to regular appraisal and participation in competency assessments and authorisation frameworks for the relevant service areas. Specific Continuing Professional Development (CPD) requirements as required by the Regulators Development Needs Assessment (RDNA), membership of the Chartered Institute of Environmental Health or equivalent professional bodies are also adhered to. It is essential that Officers are up to date with legislation and enforcement issues and the service utilises free and low-cost training courses available in addition to completing specific job training as required and utilising tools such as the HSE topic webinars and cascade training through the team as appropriate.

5.0 Consistency

The Council is represented on the following working groups relevant to health and safety matters, including improving consistency, sharing best practice and contributing to wider regional activity:

- Nottinghamshire Licensing and Registration Subgroup
- Nottinghamshire Health and Safety Group
- Nottinghamshire Regulatory Managers Group
- Health Protection Strategy Group
- Midland Health and Safety Group
- East Midlands Work Related Deaths Forum